

**ENVIRONMENTAL SERVICES UTILITY  
BOARD MEETING AGENDA**

Monday, March 20th, 2023

5:30PM

- I. Public Comments
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Bills
- V. Reports
  - A Monthly Activity
  - B Financials *(to be distributed)*
- VI. Old Business
  - A Hydro Update
- VII. Unfinished Business
- VIII. New Business
  - A ESU Superintendent Position-*(discussion only)*
  - B Sanitary Sewer Lining Bids
  - C Camera Truck-*(discussion only)*
  - D MS4 – *(discussion only)*
  - E Stantec Engineering – Proposal
- IX. Executive Session (if necessary)
- X. Adjournment



**ENVIRONMENTAL SERVICES UTILITY  
BOARD MEETING  
FEBRUARY 21<sup>ST</sup>, 2023  
SUMMARY OF MINUTES**

The meeting for Kankakee Environmental Services Utility was held on Tuesday, February 21<sup>st</sup>, 2023 at 5:30 P.M. in the Public Safety Building.

**ESU Board Members Present**

Mayor Chris Curtis  
Clerk Stacy Gall  
Ald Carmen Lewis  
Ald Mike Prude  
Ald Mike O'Brien  
Ald Kelly Johnson  
Ald Reginald Jones

**ESU Staff Present**

Clara Hall, Tech Ops Mgr  
Zach Newton, GIS/Ops Mgr  
James Lopez, DPW Ops Mgr  
Frank Hasik, DPW Ops Mgr  
Ryan McGinnis, Lab Ops Mgr  
Elizabeth Kubal, Comptroller

**Additional Present**

Ald Lance Marczak

**CALL TO ORDER**

**MAYOR CURTIS:**

The Environmental Services Utility Board meeting is called to order for Tuesday, February 21<sup>st</sup>, 2023. Are there any public comments? Hearing none we will move on to Section two, which is Roll Call.

## ROLL CALL

**CLARA HALL:**

Ald Lewis - Present      Ald Swanson – Absent  
Ald Prude – In Late      Ald Johnson - Present  
Ald O’Brien - Present      Ald Jones - Present  
Ald Osenga – Absent      Clerk Gall – Present  
Mayor Curtis - Present  
**PRESENT: 7      IN LATE:1      ABSENT: 3**

## APPROVAL OF MINUTES

**MAYOR CURTIS:**

We have a quorum. Motion to approve the minutes from Tuesday, January 17th, 2023. Do I have a motion to approve?

**ALD LEWIS:**

I will make that motion to approve the minutes.

**ALD JOHNSON:**

Second.

**MAYOR CURTIS:**

Motioned by Alderwoman Lewis and Seconded by Alderwoman Johnson. Any questions, comments, changes. Additions to the minutes. Hearing none, Roll Call.

**CLARA HALL:**

Ald Lewis - Aye      Ald Swanson – Absent  
Ald Prude – In Late      Ald Johnson – Aye  
Ald O’Brien - Aye      Ald Jones – Aye  
Ald Osenga - Absent      Clerk Gall- Aye  
**AYES: 5      NAYS: 0**

## APPROVAL OF BILLS

**MAYOR CURTIS:**

Minutes are approved. Thank you. Next on the agenda is the approval of bills and the total amount of \$954,505.71 for February. Do I have a motion?

**ALD LEWIS:**

So move.

**ALD JONES:**

Second.

**MAYOR CURTIS:**

Motioned by Alderwoman Lewis and seconded by Alderman Jones to approve the bills. Are there any questions? Hearing none, Roll Call.

**CLARA HALL:**

Ald Lewis - Aye	Ald Swanson – Absent
Ald Prude – In Late	Ald Johnson – Aye
Ald O'Brien - Aye	Ald Jones – Aye
Ald Osenga - Absent	Clerk Gall- Aye
<b>AYES: 5</b>	<b>NAYS: 0</b>

**MAYOR CURTIS:**

Bills are approved. We are going to move on to Item 5 that is the monthly reports. We will start with Mr. Lopez would you like to give us some highlights?

**JAMES LOPEZ:**

Everything's in the report. With a mild winter we've been able to do a lot of pothole repairs. As you see, we rented a second one that allowed two crews to go up and down every street. If you have seen any that we have missed please contact us. We have a dedicated crew out now. We've been able to do a lot of work on empty lots, picking up trees. The weather has been so nice it hasn't allowed us to actually get equipment on lots because we would tear them up. I don't want to say this but I'm hoping for some cold days that we can start doing some (*inaudible*) rather than lots. We finished a part of the salt shed? We got a little bit left but I want to thank Zach and Jim Hand for a great job over there and also to Clara and her team. She's always there for us. They're going to be running lights to it eventually and she does a lot with just two people. And I want to thank her for that and also the sewer crew. And so that's all we got.

**MAYOR CURTIS:**

Is there any questions for Mr. Lopez? You may be the only one hoping for cold.

**JAMES LOPEZ:**

I have to rent the machine to do the retention ponds.

**MAYOR CURTIS:**

We just talked about that today that you can't get there and do the work that you want to do with the hard ground. We understand that.

**JAMES LOPEZ:**

It's a good thing. Maybe we'll have a dry you know, couple of hot days. In the summer we couldn't get the machine dried out.

**MAYOR CURTIS:**

Okay, thank you Sir. Okay, next we have Technical Services report. I'm gonna give Miss Hall a break. Her voice is kind of going out tonight. And your reports in front of you. Does anyone have any questions for Mr. Hall? We're gonna let her voice recover tonight unless you have

some particular questions. I will echo the same thing. Her department they've had a lot of things going on right now. Doing a lot of work. The nice weather has probably allowed you to get some extra things done on the outside that would normally be more difficult in the winter. I think it's with everybody. So, I appreciate you and your team getting a lot of those extra things done that you normally couldn't get done in the winter season. So, it's good. Alderman Jones?

**ALD JONES:**

Thank you for the light that was done over on Fairmont. I just want to tell you, thank you, I appreciate you.

**MAYOR CURTIS:**

I'll give a quick update for you. Miss Hall has basically been working with her team where they're going to be inspecting after hours when the sun goes down, checking on streetlights that are out in the entire community. Still, if you see one, ideally report it, whether it's to her office, if you want to report it to David in my office, we'll figure out if it's a Com Ed issue or if it's a city issue, but they are being proactive on using some flex hours and some different things to drive around after hours and try to get ahead of that. Alderman Prude?

**ALD PRUDE:**

Yeah, I just want to acknowledge the work that Miss Hall have done for Black History in the hallway and stuff. I think it was an excellent job and she's always taking care of us when it comes into season. So, I think we need to recognize it for her for the work that she's done.

**MAYOR CURTIS:**

I wanted to make sure we did that because it was very impressive to walk up and see that. It looks like you got like a little photobooth going on there. But thank you for doing this. What you guys are doing in all seasons and all the events and everything is outstanding! Makes the city we're proud and to have some pride. So, thank you. Okay, we'll move on next to the next utility services report. Mr. Newton.

**ZACH NEWTON:**

It was another good solid month of proactive preventative maintenance in area cleaning four and a half miles. We had another good rain event that we could chart on the flow meters so that some good data we got there. Hopefully in the spring when those fixes come in. We won't see those spikes anymore. But I'll keep you posted. We officially filed with FERC for our licensing for the hydro. So,

everything that was done before that was the pre-licensing. Now from here on out the next six eight years is all the work that we do for the license itself. So now the fun begins. It'll be a lot of hurry up and wait at this point from FERC. They'll kind of dictate it from here. They want some kind of studies. They'll let us know. They're supposed to let us know I believe within 60 days whether they've accepted our application. I have no reason to think that they won't. I did request that they would let us know that 30 days, but they're short staffed and all that so it'll probably be closer to 60 days. But again, I have no reason to think that they won't accept our application. Other than that building maintenance has been busy. The one of the latest projects that we're working on right now is painting Public Safety building here down in the police department. But yeah, other than that, it's been it's been a good month.

**MAYOR CURTIS:**

Any questions for Zach? Okay, thank you. Next, we'll move into our Lab Services report. Mr. McGinnis, would you like to lead us through that?

**RYAN MCGINNIS:**

There is even not a whole lot to report the lab for a pretty smooth and we are working through a few issues with a couple of the industries that you see in your packet either be there were a few exceedances of the local limits. However, we've resampled those and those are back in compliance so no expected ongoing issues there. Additionally, financials can speak more to this but historically we are higher than you were last year in terms of sewer billing. So, no, that was a concern we have talked about with some of those industries dropping off some of those charges, but we're still overall higher than last years.

**MAYOR CURTIS:**

Any questions for the Lab Services department. I will say same thing with Ryan mentioned these is dealing with a couple of industries that will just look a little bit problematic in some of their discharge and some other things and so he's been very active and communicating with them, working with them and trying to come up with a plan and it'll be an ongoing process. But I do thank you for you and your team. Being proactive there and trying to get things on the right path. You should have had handed out to you the financials. We will go over those now. And I'll turn this over to Comptroller Kubal, if you'd like to lead us through.

## FINANCIALS

**ELIZABETH KUBAL:**

Thank you, Mayor. I'm in front of you of financials for nine months or the end of January, which of course takes us to the 75% target for the year. We are still as I alluded to last month we are making cleanups and just making some systematic changes to make some items just fit our business better from an accounting perspective. So, in the expense side it looks as it always has. You've got all the salary information and expenditures and all the departments have really done a fantastic job. There's just been a really good year of a lot of constant effort. With watching expenditures in the first session with administration. A couple things to highlight is in the month of January, as you well know if you have a business or have ever worked in this type of world, we start paying a lot more in unemployment in the month of January because it's a fresh year. So, you will see that that cost has gone up quite a bit and it will for the first quarter of this year. We talked about this at the budget committee meeting as well. There were some costs along the way there but the one thing I wanted to highlight is that we did get the entries in for the capital. By no means that we only spent \$300,000. But on this particular sheet, I only show what monies have been transferred out of the account. So, we have a number larger than that some of its ARPA such we're working through that right now to get the actual capital numbers in that \$300,000 on line 601 end of administration that first section. That is how much money the operating fund has sent to the capital fund for the for the capital expenditures is \$300,000 through the end of January. There are some monies that still need to be moved. Overall the administration is at 62.9% which is an excellent place to be going into the sewer services group and you can see each department does have maybe one or two small line items that are over budget. That's okay. Because obviously as a department and the sewer service that 69.3% We will definitely look at those as we get closer here to sitting down with budgets, making sure we get the right numbers on the right line. So, it's still you know, macro perspective for each department looks very strong this time of the year. A wastewater of course via karma payments that is always paid and up to date. Opening a page to Tech Services looking very, very strong at 68.7%. Lab services group 66.9%. So, you can see the department's all looks super similar from a breakdown perspective as you go through them dead we always amortize that as the year goes. So that

is at 75% and caught up. And then on the back page on page three, we've got the Public Works group for the finale of the expenditures at 70.1%. They are just a couple percentage points higher than the other departments, always keeping in mind that their major expenditures typically come in the winter months. So that is when they really put those salary expenditures and overtime into the budget but still almost five full percentage points below where they should be this time of year. So just couldn't be more pleased. Overall with expenditures at this point we are at 70.6% with you know three months left to go. So, I mean we are in a really good financial position from an expenditure side and the revenue side as we go down we are looking at, those of you who go to Budget Committee, you know how we talk about them and your sales taxes as an example. So, sales tax, you know when May comes, it's really sales tax still for March and then when it's due and it's still sales tax for April which gets accrued back to the previous fiscal year. In the Utility we always did it a little bit differently. But now we've decided after some conversations, the Assistant Comptroller and I that we will mimic that type of accounting, that accrual basis accounting within the revenues here. So, it doesn't really affect the industry industrial sewer because we are in charge of that type of billing we do that obviously as you know from Ryan, but when it comes to the auction, Aqua collection fees as we collect our residential from them as we collect our solid waste from them, you have to think that we don't get that money until halfway through the month and that is for the previous month. So, we're gonna have a little bit of a low here we are right now doing analysis and all those numbers to make sure that they're accurate. So, the numbers from here till probably next month might look a little different than they had before might look a little low like you're going to 60% That's kind of lower 75%. But remember, just like the other ones, we look at the general fund, come May there will be a whole other one that gets accrued back and then brings you up to speed so you always are going to have those 12 months. It's just when do you have the 12 months. So, I just want to make that that statement right now. So, I am not at all concerned about residential sewer or solid waste fees. This is just really an accounting practice change that we're doing. And then industrial sewer is super strong at 82%. This this far along in the year with our other pieces collected. So total revenue as of now is at 74.1%. So just as



just a hair underneath where we're supposed to be with some was some strong trends as Ryan alluded to with industrial sewer. We know there's going to be some changes but I feel strongly that we are holding our own very much so with where we are with that and we will be cautious with our predictions for the next year. As we sit down with those but feeling very good about where the utility is poised as of today.

## **OLD BUSINESS**

**MAYOR CURTIS:**

So, are there any questions about the financials for Comptroller Kubal? Again, I echo her statements. I can't be more proud and happier with our Operations Managers, which are the departments that are really working within their budgets trying to keep the expenses down and it's working well. Right now, for us going forward and we need it this year more than ever. I thank you all. With that we're gonna go on to old business with an annual update., Zach is working with Neil and Sargent & Lundey. We've gotten back the underwater report, we've gotten back another report, but we're kind of waiting on now for them to do the overall analysis of where we're at for the hydro plant right now. I actually met with another engineering firm just on some topics and they had brought up a good point to consider something I hadn't thought about before but it's not just about the revenue that the hydro plant can bring in. We also got to think about the year the O&M or operations and maintenance of the facility to make sure we factor that into some expenses along with the income so I'm sure surgery Monday we'll figure that all out for us but there's a cost to operating the facility but we're still moving forward and we hope some time here hoping sooner or later here in the spring that we're going to have those estimates and reports back for yourself. Really no news report there Zach anything I'm missing there? Pretty much right? Okay. Alright. Item seven unfinished business. We have none. Item eight. The first item there is network switches bid results and recommendation to city council. This is something that was budgeted for when we about a year ago with the IT department. So, the switch is basically every building that we have within the city, whether it's this building, administration ESU, the fire stations the depot, they all have a switch there and basically, it's our communications for the entire city for internet and how we communicate with everything here. These switches

typically last about a 10-year period we're on about year 12 of these right now. So, we did go out for bid back in before

the first year. Once the low bid came in wait one to make sure that these switches were going to work accurately in our pharmacy feels comfortable with that now. This was something that we budgeted part of that you saw was missing that \$500,000 capital line item in ESU. This was part of that bid, we budgeted I think \$85,000 in the capitol line item and I should add this number here and it came in at 78,247.00. So, Wade is comfortable that the switches are exactly what we need. They'll get those installed. And so, we're looking for recommendation to send the approval of the 78,240.70 acceptance to city council tonight for approval. They should bias another 10 years. Switches according to Wade. It's well as things are not broken yet but we've gotten two extra years on them. But as you mentioned, we're kind of playing with fire right now that if they start to go out then our whole communication system throughout the city goes down. So, is there a recommendation to accept the bid of \$70,247.00 and move to the City Council for approval?

**ALD PRUDE:**

So move.

**ALD JONES:**

Second.

**MAYOR CURTIS:**

Motioned by Alderman rude and seconded by Alderman Jones. Are there any questions regarding the network switches? Alderwoman Johnson?

**ALD JOHNSON:**

So, this is not really in my wheelhouse. This doesn't include any of the software that we have talked about for like code in iPads, any of that?

**MAYOR CURTIS:**

This is what I call backroom stuff within the buildings here okay to make sure that our computers and our internet and everything are all talking to one another throughout the entire city. So, this is replacing these network switches at all the my understanding is basically every building that we have that we again fire stations to the police station to admin people everywhere. We have connections of anything that we own DPW down there. So, and hopefully we again wouldn't have to deal with this for some time well after 2033.

**CLARA HALL:**

Ald Lewis - Aye	Ald Swanson – Absent
Ald Prude –Aye	Ald Johnson – Aye
Ald O’Brien - Aye	Ald Jones – Aye
Ald Osenga - Absent	Clerk Gall- Aye
<b>AYES: 5</b>	<b>NAYS: 0</b>

**MAYOR CURTIS:**

You will see that on your packet tonight and city council. Brunette the full city council tonight. Next is Item D. This is a bid that just came in Tuesday. So, we've got it for recommendation from ESU but we're not bringing to city council tonight. We want to make sure you had time to look at this and it would be brought to city council on March 6. So, this is part of the to it as the old LaBeau brothers building but this is where ESU is at encode department the parking lot that is to the south of Codes entrance. If you've been there to where Code cars park and everything. This is all busted up basketball. It's almost basically a gravel. This is basically to fix that entire parking lot. Fences so that Zach and sewer services and other parts of the issue could keep their equipment in there from whether it's trailers or equipment to manhole covers. They can have that all in there. It'll be a nice black coated. Pass like we see that we did up by the entrance at the city at exit 312. It's redoing the entire parking lot. It's also sealcoating the front parking lot that is the entrances for the trucks for ASU and the entrance the code creating I believe four or five parking spots along with a sidewalk, and then heavy landscaping along the fence area out on Harrison Avenue so that it looks nicely when you're driving by and so basically trying to make the city look set the standard of how we want things to look. This was something that originally, we had placed if you look in your financials we had placed in this fiscal year under item 51.577 we'd budgeted \$90,000 towards this. Neil did the engineering and his estimate was was going to cost as much as \$220,000 to do everything. We went up for bid and we got two bids back. The base bid from R&R was \$142,929.70 cents, significantly less than the engineers bid and Kankakee Valley construction of \$177,930.07. There is an alternate bid there and the alternate bid is where this asphalt is basically the alternative it is taking all the asphalt away with the fenced areas, taking it all the way down to the subsurface rock and everything, compacting that all down making sure everything is done with the sub service and then complete

re asphalt. If we did that the extra alternate bid was \$15,006.20 versus \$24,720. Which brings it up to a total of \$158,550.00 for the bid from R&R and to \$202,650. The engineers bid was \$220,000. Neil's recommendation is the \$158,550.00 he thought was an incredible bid price versus engineered estimate and we were expecting that it'd be \$90,000 this year \$90,000 and the next upcoming fiscal year, we're still gonna be at \$180,000.00 We're still weren't quite sure how we're gonna pay for the remaining amount. And talking with comptroller Kupol. We're pleasantly surprised, not one that not wanting to spend \$260,000 But to know that it came into that bar under what we thought that we wouldn't even have to budget \$90,000 in the upcoming year for this. We've just have to come up with the we'll call it the extra \$70,000 and then that basically from my understanding everything at LeBeau brothers building ESU site, my needs minus maybe some signage. Everything is then I think complete there. Comptroller Kubal, am I missing anything that you're aware of? I think we kind of come to a close where everything has been fixed. Except for I will say one last thing the parking lot across the street where the Code cars park and the employees park in the back area and those might need some parking lots really bad over there. That's not something we need to do today. We'll deal with it. But we might need to get to some sealcoating and some other things over by we'll call the ESU side but this basically gets the building where it needs to be what we're looking for. I'm gonna go off the recommendation letter from the engineer, but that \$15,000 alternate bid is a really good number to make sure we do it right that that asphalt will last for many, many years to come. And there won't be any we'll call it potential spidering or anything that happens from just kind of going halfway down and nail and overlaying it. So, looking for what the recommendation from this committee would be to bring to city council on March 6th to do this work and again, we would start to work this spring. We would use the \$90,000 in this fiscal year's budget that we budgeted for and then we would budget in the upcoming budget an additional \$70,000 to complete the work right after May 1<sup>st</sup>. So, is there a recommendation or a motion for recommendation to city council to accept the low bid of 150,515.20 cents from R&R Construction?

**ALD O'BRIEN:**

So move.

**ALD LEWIS:** Second.

**MAYOR CURTIS:** Motioned by Alderman O'Brien and seconded by Alderwoman Lewis. Are there any questions or comments? Hearing none, roll call

**CLARA HALL:**

Ald Lewis - Aye	Ald Swanson – Absent
Ald Prude –Aye	Ald Johnson – Aye
Ald O'Brien - Aye	Ald Jones – Aye
Ald Osenga - Absent	Clerk Gall- Abstain

**AYES:** 5      **NAYS:** 0      **ABSTENTION:**1

**MAYOR CURTIS:** This will be you'll see this on the march 6 Our next city council meeting for approval by City Council. We do not have a need for an executive session tonight. So, is there any questions or comments? pretty routine meeting for ESU tonight nothing of major substance I will say that we did approve. Obviously at the last meeting the allocation for sewer lining repair and we also executed a contract for the flow meter study. There they want to get going ASAP because the rainy seasons coming here so we'll get those up. So, we can do that study over the next 90 days to see where some of our worst errors are in the city. So, for that so that's moving forward. And I don't know if I ever asked for the good of the order. Is there a motion to adjourn?

**ADJOURNMENT**

**ALD LEWIS:** So move.

**ALD JOHNSON:** Second.

**MAYOR CURTIS:** Motioned by Alderwoman Lewis and Seconded by Alderwoman Johnson. All in favor?

**ESU BOARD:** Aye.

**MAYOR CURTIS:** Opposed? Thank you, everyone.

# ENVIRONMENTAL SERVICES UTILITY

## ACCOUNTS PAYABLE

March 20, 2023

<u>CHECK#</u>	<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
33183	3/20/2023	A PLUS HOME IMPROVEMENTS	GARAGE DOOR BELT REPAIR	138.00	51.50.522
33184	3/20/2023	A TOUCH OF GLASS CLEANING	DEPOT/CLEANING-FEB	1,560.00	51.20.527
33185	3/20/2023	AQUA ILLINOIS, INC	13729811028326 2/1-3/1	86.58	51.20.555
33185	3/20/2023	AQUA ILLINOIS, INC	13035600969532 2/1-3/1	29.00	51.20.555
			CHECK TOTAL	115.58	
33186	3/20/2023	ARAMARK	LAB COATS 2/15	37.85	51.20.518
33186	3/20/2023	ARAMARK	LAB COATS 2/22	37.85	51.20.518
33186	3/20/2023	ARAMARK	LAB COATS 3/1	37.85	51.20.518
			CHECK TOTAL	113.55	
33187	3/20/2023	BARON HUOT OIL COMPANY	FUEL	14,936.88	51.162
33187	3/20/2023	BARON HUOT OIL COMPANY	FUEL	9,231.82	51.162
			CHECK TOTAL	24,168.70	
33188	3/20/2023	BEST ONE TIRE & SERVICE	#3/TIRES	893.79	51.20.572
33189	3/20/2023	CED CONSOLIDATED ELECTRIAL	METER SOCKET WITH BYPASS	78.88	51.33.503
33190	3/20/2023	CELLAR GRAPHICS INC	TSHIRTS,SWEATSHIRTS10/17	1,355.00	51.50.502
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	BATTERY, SENSOR	185.97	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	IMPACT SOCKET	18.99	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	AIR FILTER, GLOVES,	102.49	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	SEALED BEAM	14.29	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	OIL, SEALANT	93.86	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	BATTERY	253.96	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	SOLVENT	51.12	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	AIR FILTERS, OIL FILTERS	581.48	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	PL2/FITTING	2.59	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	S7/OUTER TIE ROD END	97.98	51.50.572
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	FUNNEL, MEASURING CUP	43.07	51.20.502
33191	3/20/2023	CHRISTIANSEN AUTO PARTS	PUMP FILTERS	106.53	51.20.502
			CHECK TOTAL	1,552.33	
33192	3/20/2023	CINTAS CORPORATION	DISINFECT SVC,MUCINEX	15.24	51.40.517
33192	3/20/2023	CINTAS CORPORATION	DISINFECT SVC, SUPPLIES	11.11	51.50.502
			CHECK TOTAL	26.35	

33193	3/20/2023	COMED	9117143011 1/26-2/24	371.34	51.20.551
33193	3/20/2023	COMED	3251141011 1/24-2/22	399.03	51.20.551
33193	3/20/2023	COMED	0094099073 1/30-2/28	1,455.33	51.20.551
33193	3/20/2023	COMED	0063043121 1/30-2/28	215.68	51.20.551
33193	3/20/2023	COMED	0458025048 1/30-2/28	418.87	51.20.551
33193	3/20/2023	COMED	0207105128 1/30-2/28	345.97	51.20.551
33193	3/20/2023	COMED	0141163037 1/30-2/28	335.21	51.20.551
33193	3/20/2023	COMED	0128159053 1/30-2/28	1,080.99	51.20.551
33193	3/20/2023	COMED	0416085008 1/30-2/28	241.50	51.20.551
33193	3/20/2023	COMED	0298092065 1/30-2/28	233.14	51.20.551
33193	3/20/2023	COMED	0134067011 1/30-2/28	199.47	51.20.551
33193	3/20/2023	COMED	1360457004 2/3-3/6	832.82	51.20.551
CHECK TOTAL				6,129.35	
33194	3/20/2023	CORE CONSTRUCTION	ASPHALT HOTBOX RENTAL	250.00	51.50.588
33195	3/20/2023	CUMMINS SALES AND SERVICE	LOW COOLANT SENDER	155.26	51.20.502
33196	3/20/2023	DEPKE GASES & WELDING	CYLINDER RENTAL	93.00	51.50.572
33196	3/20/2023	DEPKE GASES & WELDING	CYLINDER RENTAL	18.60	51.33.502
33196	3/20/2023	DEPKE GASES & WELDING	LATE CHARGE	1.50	51.50.572
CHECK TOTAL				113.10	
33197	3/20/2023	DYNEGY ENERGY SERVICES	0049122036 MARCH 2023	4,566.78	51.20.551
33198	3/20/2023	EJ USA INC	MANHOLE	465.33	51.20.502
33199	3/20/2023	ENVIRONMENTAL EXPRESS	CYANIDE, ICP TUBES	1,054.89	51.40.503
33199	3/20/2023	ENVIRONMENTAL EXPRESS	FILTERMATES	267.29	51.40.503
CHECK TOTAL				1,322.18	
33200	3/20/2023	ESSENCE CHEMICAL COMPANY	20 GALLONS LIFT OFF	1,190.40	51.20.504
33201	3/20/2023	EUROFINS ENVIRONMENT TESTING	TESTING 1/31	455.00	51.40.522
33201	3/20/2023	EUROFINS ENVIRONMENT TESTING	TESTING 2/7	345.00	51.40.522
33201	3/20/2023	EUROFINS ENVIRONMENT TESTING	TESTING 2/21	252.50	51.40.522
33201	3/20/2023	EUROFINS ENVIRONMENT TESTING	TESTING 2/14	1,777.50	51.40.522
CHECK TOTAL				2,830.00	
33202	3/20/2023	EUROFINS LANCASTER LAB	TESTING-MILLIPORE 2/1	1,207.50	51.40.522
33203	3/20/2023	FASTENAL COMPANY	NUTS	51.62	51.50.572
33203	3/20/2023	FASTENAL COMPANY	GREASE GUN, CONNECTORS	339.66	51.20.572
33203	3/20/2023	FASTENAL COMPANY	ANCHOR EPOXY	25.64	51.20.572
33203	3/20/2023	FASTENAL COMPANY	MARKING PAINT	207.36	51.33.503
33203	3/20/2023	FASTENAL COMPANY	HAMMER	41.07	51.33.502
CHECK TOTAL				665.35	

33204	3/20/2023	FISHER SCIENTIFIC	SUPPORT SCREENS	415.20	51.40.502
33205	3/20/2023	FLEETPRIDE	S19/CHANNEL FLOW AIR	171.08	51.50.572
33206	3/20/2023	GORDON ELECTRIC SUPPLY	LIGHT POLES	20,008.13	51.10.577
33206	3/20/2023	GORDON ELECTRIC SUPPLY	VOLTAGE TESTER	23.96	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	BOX,CONDUIT,COVER,WIRE	367.42	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	BOX,COVER	6.41	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	WIRE	154.50	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	CONDUIT,COVER,RING,HANGR	73.58	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	LED DOWNLIGHT FIXTURE	400.00	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	FUSEHOLDER, FUSE	207.15	51.33.503
33206	3/20/2023	GORDON ELECTRIC SUPPLY	DRAWSTUD	49.37	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	COVER,SCREWDRIVER SET	109.92	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	LAMP	33.71	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	FLOODLIGHT	85.20	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	FLOODLIGHTS	42.60	51.33.503
33206	3/20/2023	GORDON ELECTRIC SUPPLY	PIPE STRAP RIDGE 2 HOLE	5.56	51.33.503
33206	3/20/2023	GORDON ELECTRIC SUPPLY	LIGHTS, TIME DELAY FUSE	901.24	51.33.503
33206	3/20/2023	GORDON ELECTRIC SUPPLY	WIRE MARKER	32.76	51.33.581
33206	3/20/2023	GORDON ELECTRIC SUPPLY	WIRE MARKERS	43.68	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	RECEPTACLES,COVERS,ANCHR	48.63	51.33.502
33206	3/20/2023	GORDON ELECTRIC SUPPLY	BALLAST	97.09	51.33.503
CHECK TOTAL				22,690.91	
33207	3/20/2023	HAMENDE SEWER INC	ADM/KITCHEN SINK	200.00	51.20.577
33208	3/20/2023	HERITAGE FS INC-PEOTONE	STONE ST/OIL	1,821.60	51.20.514
33209	3/20/2023	HICKSGAS	PROPANE	27.71	51.20.502
33210	3/20/2023	HOLOHAN HEATING & SHEETMETAL	DEPOT/MAINTENANCE SVC	639.00	51.20.577
33211	3/20/2023	HOSE HEADQUARTERS	HOSES	49.01	51.50.572
33212	3/20/2023	INTERSTATE BILLING SVC INC	PANEL FLOOR	1,260.00	51.50.572
33212	3/20/2023	INTERSTATE BILLING SVC INC	PANEL FLOOR RETURN	1,180.00CR	51.50.572
33212	3/20/2023	INTERSTATE BILLING SVC INC	S21/TANK AIR PRESS	439.57	51.50.572
33212	3/20/2023	INTERSTATE BILLING SVC INC	S21/CABLE AIR TANK,NUT,	66.68	51.50.572
33212	3/20/2023	INTERSTATE BILLING SVC INC	S16/FUEL TANKS, STRAP	815.51	51.50.572
CHECK TOTAL				1,401.76	
33213	3/20/2023	JACK'S CLEANING SERVICE	ADM/CLEANING-DEC	1,841.61	51.20.527
33213	3/20/2023	JACK'S CLEANING SERVICE	PSB/CLEANING-DEC	3,018.52	51.20.527
33213	3/20/2023	JACK'S CLEANING SERVICE	ESU/CLEANING-DEC	2,029.00	51.20.527
CHECK TOTAL				6,889.13	



33214	3/20/2023	KANKAKEE ACE HARDWARE	BALANCE DUE	0.14	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	CREDIT BALANCE	14.23CR	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	BULBS	23.99	51.33.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	KNIFE, KNIFE W/HAMMER	18.22	51.50.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	SHIMS, FASTENERS	4.12	51.50.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	ROLLERS	35.65	51.50.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	STORAGE TOTES	86.37	51.33.503
33214	3/20/2023	KANKAKEE ACE HARDWARE	BRACE,DOOR KNOB,FASTENRS	40.22	51.33.503
33214	3/20/2023	KANKAKEE ACE HARDWARE	PAINT,PAINT SUPPLIES	36.42	51.20.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	SW2/WEATHERSEAL FOAM	69.09	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	ALCOHOL	10.55	51.20.577
33214	3/20/2023	KANKAKEE ACE HARDWARE	PAINT	23.00	51.50.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	SUPER GLUE	2.29	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	NOZZLE,BATTERIES	57.84	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	2X4'S, SCREWS, CORDS	42.18	51.50.502
33214	3/20/2023	KANKAKEE ACE HARDWARE	PLUNGER, PAIL	12.08	51.20.577
33214	3/20/2023	KANKAKEE ACE HARDWARE	GAS, BLADES	71.00	51.50.572
33214	3/20/2023	KANKAKEE ACE HARDWARE	HOSE ADAPTER,VAC BAG	17.84	51.20.577
33214	3/20/2023	KANKAKEE ACE HARDWARE	PAINT, PAINT SUPPLIES	94.05	51.20.577
33214	3/20/2023	KANKAKEE ACE HARDWARE	SANDSPONGE,WALL PLATECVR	8.43	51.20.577
CHECK TOTAL				639.25	
33215	3/20/2023	KANKAKEE RIVER METRO AGENCY	OPERATIONS,MAINT-MARCH	275,942.00	51.30.553
33215	3/20/2023	KANKAKEE RIVER METRO AGENCY	OWNERSHIP-MARCH	192,091.00	51.30.553
33215	3/20/2023	KANKAKEE RIVER METRO AGENCY	BOND DEBT SVC-MARCH	69,395.00	51.30.553
CHECK TOTAL				537,428.00	
33216	3/20/2023	KANKAKEE TRUCK EQUIPMENT	BLADES	2,468.80	51.50.572
33217	3/20/2023	KANKAKEE VALLEY CONSTRUCTION	PATCH MIX 2/13, 2/21	3,807.00	51.50.588
33218	3/20/2023	LAWSON PRODUCTS, INC	COUNTERSINK KIT,PINS	238.84	51.50.572
33219	3/20/2023	LIBERTY FIRE EQUIPMENT	PSB/INSPECTION-YEARLY	50.00	51.20.577
33219	3/20/2023	LIBERTY FIRE EQUIPMENT	DEPOT/INSPECTION-YEARLY	50.00	51.20.577
33219	3/20/2023	LIBERTY FIRE EQUIPMENT	WILLOW/INSPECTION-YEARLY	50.00	51.20.577
CHECK TOTAL				150.00	
33220	3/20/2023	LOWES	SPOT LIGHT	103.55	51.20.577
33221	3/20/2023	MACQUARIE EQPMNT CAPITAL	1893439002 2/27-3/26	89.00	51.20.501
33222	3/20/2023	MATCO FIRE PROTECTION	ADM/FACE PLATE GASKET	600.00	51.20.577
33223	3/20/2023	MENARDS #30930322	USP CABLE	9.99	51.20.502
33223	3/20/2023	MENARDS #30930322	GORILLA TAP	12.68	51.20.577
33223	3/20/2023	MENARDS #30930322	SPACKLE	9.49	51.20.577
33223	3/20/2023	MENARDS #30930322	WIFI ROUTER	37.99	51.33.502

33223	3/20/2023	MENARDS #30930322	HDMI CABLE, EXTENDER	84.95	51.33.503
33223	3/20/2023	MENARDS #30930322	SURGE PROTECTOR	16.99	51.20.577
CHECK TOTAL				172.09	
33224	3/20/2023	MICKEYS LINEN & TOWEL SUPPLY	3907/ESUE RUG SVC 2/28	55.11	51.20.518
33224	3/20/2023	MICKEYS LINEN & TOWEL SUPPLY	3908/ESUW RUG SVC 2/28	50.00	51.20.518
33224	3/20/2023	MICKEYS LINEN & TOWEL SUPPLY	5321/PSB-RUG SVC 3/7	147.69	51.20.518
33224	3/20/2023	MICKEYS LINEN & TOWEL SUPPLY	5210/ADM-RUG SVC 3/7	50.00	51.20.518
CHECK TOTAL				302.80	
33225	3/20/2023	NICOR GAS	21506713011 2/3-3/7	53.49	51.20.552
33225	3/20/2023	NICOR GAS	32167449522 2/3-3/7	54.17	51.20.552
33225	3/20/2023	NICOR GAS	06044948922 2/3-3/7	57.19	51.20.552
33225	3/20/2023	NICOR GAS	80197020003 2/3-3/7	173.55	51.20.552
CHECK TOTAL				338.40	
33226	3/20/2023	NSI LAB SOLUTIONS	FOG QC STANDARDS	357.00	51.40.529
33226	3/20/2023	NSI LAB SOLUTIONS	QC STANDARDS	954.00	51.40.529
CHECK TOTAL				1,311.00	
33227	3/20/2023	PACE ANALYTICAL SERVICES	BIOSOLIDS 2/1/23	293.30	51.40.529
33228	3/20/2023	PEERLESS NETWORK	97740017800 3/15/23	108.41	51.20.554
33229	3/20/2023	PIGGUSH ENGINEERING	ESU STRATEGY MEETING	440.00	51.10.522
33229	3/20/2023	PIGGUSH ENGINEERING	N SCHYLR ADA SERVICE	75.00	51.10.522
CHECK TOTAL				515.00	
33230	3/20/2023	PIGGUSH SIMONEAU INC	601 N ENTRANCE/ELECTRIC	88.17	51.50.502
33231	3/20/2023	PROTECTION ASSOCIATES	PSB/PROGRAM MAINT	125.00	51.20.577
33231	3/20/2023	PROTECTION ASSOCIATES	FIRE/ALARM 4/1-6/30	165.00	51.20.577
33231	3/20/2023	PROTECTION ASSOCIATES	PSB/ALARM 4/1-6/30	165.00	51.20.577
33231	3/20/2023	PROTECTION ASSOCIATES	PSB/ALARM 4/1-6/30	165.00	51.20.577
CHECK TOTAL				620.00	
33232	3/20/2023	QUILL CORPORATION	1059145/APC BACKUPS	499.96	51.20.502
33233	3/20/2023	R & R INC	MOVE EXCAVATOR 2/17	233.00	51.50.522
33234	3/20/2023	RAMIRO SHOREQUE	CDL LICENSE RENEWAL	61.35	51.50.548
33235	3/20/2023	RONSON EQUIPMENT COMPANY	PL1/RESET COUNTER	720.00	51.50.572
33236	3/20/2023	RUDER ELECTRIC, INC.	STONE ST/REPAIR LIGHTS	828.93	51.20.577
33237	3/20/2023	RYAN MCGINNIS	TUITION REIMB	1,800.00	51.40.548

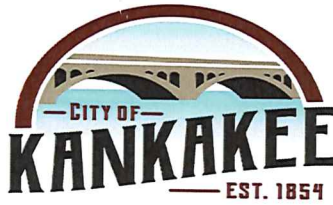
33238	3/20/2023	RYAN NORWELL LAW, LLC	SERVICES-FEBRUARY	7,500.00	51.10.522
33238	3/20/2023	RYAN NORWELL LAW, LLC	BANKED COMPENSATION	3,125.00	51.10.522
			CHECK TOTAL	10,625.00	
33239	3/20/2023	SERVICE SANITATION INC	WASHINGTON/RESTROOM RNTL	160.05	51.50.522
33239	3/20/2023	SERVICE SANITATION INC	STARLITE/RESTROOM RNTL	183.82	51.50.522
			CHECK TOTAL	343.87	
33240	3/20/2023	SHERWIN WILLIAMS CO	PAINT	56.47	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	PAINT RETRUN	56.47CR	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	PAINT	44.68	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	ADM/PAINT	163.25	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	ADM/PAINT	89.36	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	PSB/STORAGE BOX	280.49	51.20.577
33240	3/20/2023	SHERWIN WILLIAMS CO	PAINT	44.68	51.20.577
			CHECK TOTAL	622.46	
33241	3/20/2023	STANDARD EQUIPMENT CO	SWEEPER HOSE	287.20	51.50.572
33242	3/20/2023	STAPLES CREDIT PLAN	CATALOG	34.99	51.40.502
33243	3/20/2023	STAPLES CREDIT PLAN	POSTERS,BOARD,ADHESIVE	291.43	51.10.546
33243	3/20/2023	STAPLES CREDIT PLAN	FOAM BOARD	36.74	51.10.546
33243	3/20/2023	STAPLES CREDIT PLAN	BINDERS	139.98	51.10.546
			CHECK TOTAL	468.15	
33244	3/20/2023	SUBURBAN LABORATORIES	SLUDGE SAMPLES	390.50	51.40.522
33245	3/20/2023	UNITED DISPOSAL	RUBBISH 2/1-2/3	291.75	51.50.531
33245	3/20/2023	UNITED DISPOSAL	RUBBISH 2/6-2/9	529.50	51.50.531
33245	3/20/2023	UNITED DISPOSAL	RUBBISH 2/13-2/17	860.25	51.50.531
33245	3/20/2023	UNITED DISPOSAL	RUBBISH 2/20-2/24	377.25	51.50.531
			CHECK TOTAL	2,058.75	
33246	3/20/2023	USABBLUEBOOK	HACH KITS	1,094.82	51.40.502
33246	3/20/2023	USABBLUEBOOK	BOD BUFFER	787.23	51.40.502
			CHECK TOTAL	1,882.05	
33247	3/20/2023	VALLEY GLASS COMPANY	ESU/WINDOW REPLACE	1,959.11	51.20.577
33248	3/20/2023	VERIZON WIRELESS	34231390700001 1/16-2/15	107.44	51.50.522
33248	3/20/2023	VERIZON WIRELESS	98045906400001 2/5-3/4	761.36	51.20.554
33248	3/20/2023	VERIZON WIRELESS	84206000000001 2/7-3/6	483.12	51.20.554
			CHECK TOTAL	1,351.92	
33249	3/20/2023	VIERS COFFEE	WATER, COOLER RENTAL	172.49	51.20.577
33249	3/20/2023	VIERS COFFEE	COFFEE,SUPPLIES	91.49	51.50.522
			CHECK TOTAL	263.98	

33250	3/20/2023	VULCAN MATERIALS	STONE 2/13	262.98	51.50.588
33250	3/20/2023	VULCAN MATERIALS	STONE 2/20	290.84	51.50.588
33250	3/20/2023	VULCAN MATERIALS	STONE 2/20	267.36	51.50.588
CHECK TOTAL				821.18	
33251	3/20/2023	WAREHOUSE DIRECT OFFICE	INK	131.24	51.50.502
33252	3/20/2023	WELDSTAR COMPANY	ARGON, NITROGEN	690.10	51.40.503
33252	3/20/2023	WELDSTAR COMPANY	ARGON	269.30	51.40.503
33252	3/20/2023	WELDSTAR COMPANY	CYLINDER RENTAL	91.76	51.40.503
CHECK TOTAL				1,051.16	

<b>TOTAL 3/20/23</b>	<b>\$ 658,911.24</b>
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FOR ESU COMMITTEE

TOTAL 3/6/23	407,473.13
TOTAL 3/20/23	658,911.24
TOTAL FOR MARCH	\$ 1,066,384.37



**Environmental Services Utility**  
401 West Oak Street  
Kankakee, Illinois 60901  
(815) 933-0472 Fax (815) 933-4336

## **ESU Street & Alley Report for March 20, 2023**

- 1) Alleys : Currently being ran due to the heavy snow taking down limbs. We addressed 69 rubbish work orders and 3 board ups.
- 2) Patching : Crew is out every day. Due to the freezing and thawing more holes have developed so we will be renting a 2<sup>nd</sup> patch truck again to take another tour through every street.
- 3) Mowing : We have been able to address 89 city lots for over growth.
- 4) Tree Work : A significant amount of tree work has been completed. Our crew is out stump grinding now.
- 5) Snow : A few minor snow events.
- 6) Mlsc: Crews cut down the overgrowth on both sides of River Street Bridge and around they Hydroplant.



## ESU TECHNICAL SERVICES REPORT FEBRUARY 2023

### Aqua Liaison Report

6 Billing Inquiries/Correction  
4 Calls to DPW  
4 Calls to Republic  
3 Services Moving  
Investigated 8 customer complaints  
Worked with Code Enforcement regarding 1 property  
Assisted Aqua regarding 4 property

### Com Ed Liaison

Reported Street Light out 500 block S. Fraser  
Reported Street Light out West River Street (was already reported through app)  
Reported Street Light out 400 block of North Greenwood  
Reported Street Light out 900 block of North Greenwood (alleyway)  
Reported Street Light out on Sunnyside  
Reported Street Light out on the 900 Block of North Harrison

### Administrative and Management

- Preparing Traffic/Energy/Historic Light Invoices (WIP)
- Dispatched Calls to Sewer and Tech Services
- Assist with Monthly Reports
- Monitored Technical Services Budget
- Draft of Department Budget for new fiscal year (WIP)
- Preparing a list of capital repairs for upcoming fiscal year
- ESU Tech accts receivable and prepared payables
- Prepared ESU minutes and board packet
- Assisted walk-in customers, residents and elected officials
- Met with Traffic vendors regarding parts and products
- Met with Crew daily and prioritized upcoming projects
- Created and Executed new Operational Processes
- Processed inventory and ordered supplies for upcoming repairs and projects
- Weekly meeting with Sewer/GIS Operations Manager

- Met with IT to continue phone analysis. Tech and Sewer departments phone issues are now resolved.
- Worked on PSA for Technical Services streetlights
- Worked on Traffic assets for Vueve Works App
- Completed Black History Display
- Started project Communication for ComEd Grant 2023

### **Traffic Intersection Maintenance**

- Daily Locates
- IL 17 (Court) & I-57 West Ramp - intersection in flash  
Replaced power supply.
- IL 17 (Court) & I-57 West Ramp - replaced BIU in slot 2
- IL 17 (Court) & I-57 East Ramp – intersection in flash low voltage form ComEd  
Replaced BIU
- Il 17 (Court) & Schuyler – stuck ped button NW corner

### **Street Light Maintenance**

- East Merchant replaced photocell
- Replaced missing catenary stringer lights South Schuyler
- Rosewood & Eagle installed new photocell
- As a result of inspections: Replaced 16 bulbs from Eastgate all the way to 200 West Court at Walgreens

### **Lift Stations**

- No electrical work required at any lift stations this month.

### **General Maintenance**

- Police Trailer
- Depot lights
- Conduit at DPW Mechanic building
- Installed Verkada cameras
- New network cable for Code Department and installed battery backup
- Added switch to Sewer Department's camera truck's generator.
- Supplied power at Willow building for DPW's tar tank
- Installed monitors in Police department and Mayor's office
- Installed welding outlet at DPW
- Installed Comcast box
- Replace 50w HPS lamp at the Admin Building
- Disconnected garage door opener at DPW
- Pulled network cable at Police Department
- Daily locates

# Environmental Services Utility Sewer Services Monthly Report – February 2023

Sewer Calls: 4

Grease Traps Inspected: 21

JULIE Locates: 324

Sanitary and Storm Lines Cleaned: 51,693ft (9.79 miles)

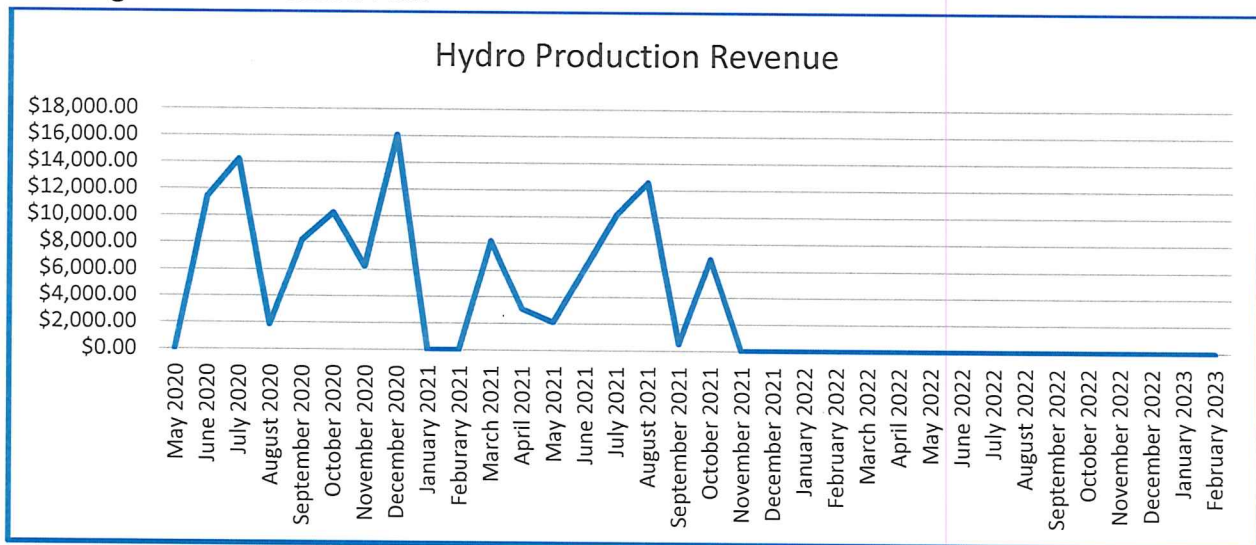
Sanitary and Storm Lines Televised: 1,422ft (0.3 miles)

## Hydro Production Report

“Hydro” – 0 Production Hours – (Runs when weather and river conditions permit)

0 kWh Produced (0 Mega Watts) – NOT RUNNING

**Working on Rehabilitation Plan**





### Lift Station Updates

500 – Pump 1 broke and taken OOS, Emergency Action Plan in place in event of trouble with last remaining pump. Replacement pump ordered – emergency

### Construction Updates

1 fix – Crestwood & Oakdale

### Infrastructure Updates

EIA-923M for February reported to EIA

MH rehab fixes have started and continue as weather permits

FERC has responded to our NOI and accepted our application and use of the Traditional Licensing Process (TLP). Next Step is a public meeting and site visit tentatively scheduled for early May. Still waiting for clarification on what our final license application (FLA) will need. Camera Truck experiencing major issues and is OOS. Serious considerations for next steps on going. We are without a camera to televise.

Flow Meters monitoring on going. Remaining sanitary basins are being outfitted with flow monitors for a system wide study. Deployment soon. Will help us prioritize which basins to investigate next.

Special Thanks to DPW for the trimming by the Hydro between the fence and RR tracks!



### Building Maintenance Update

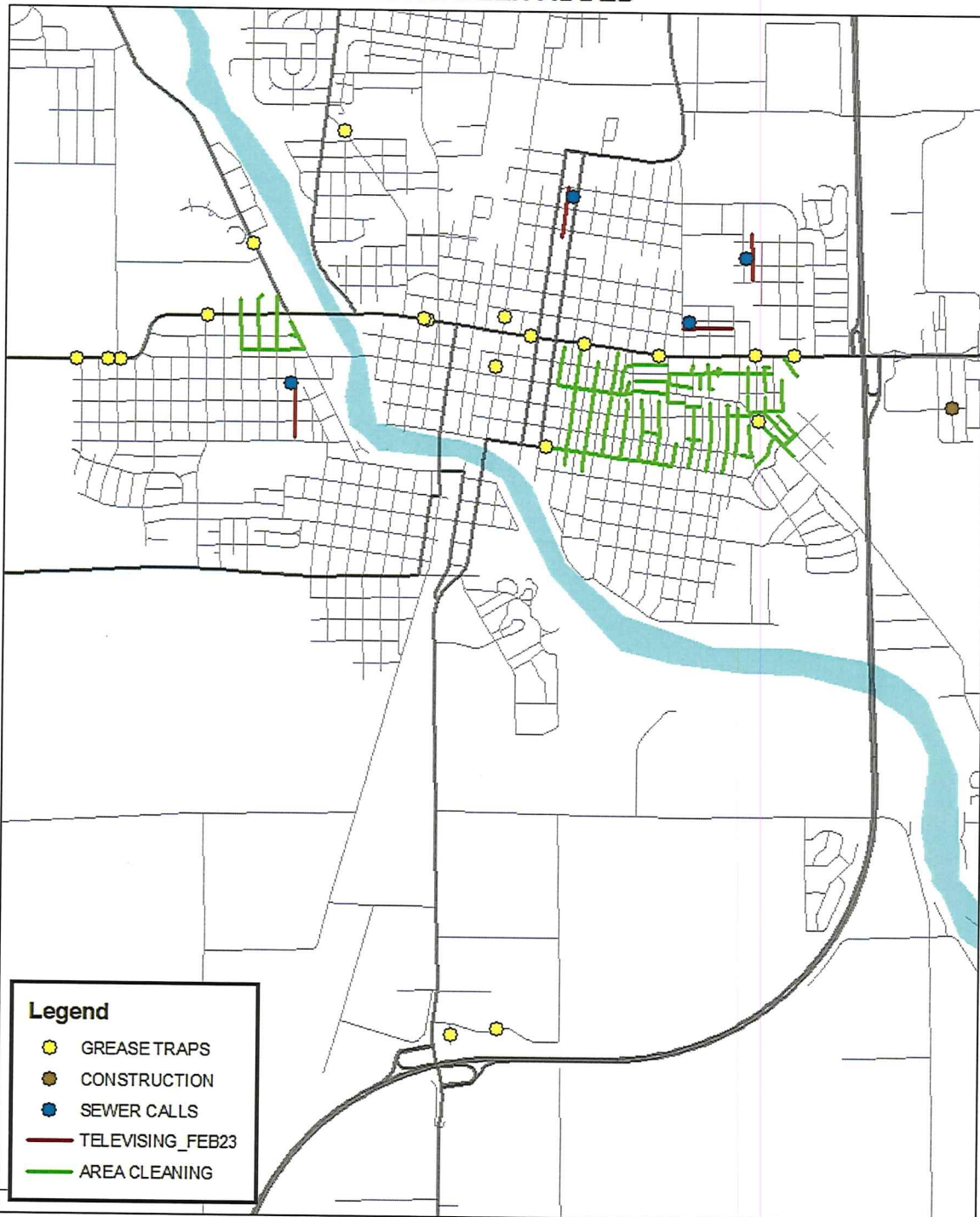
Painting PSB Squad Room

Painting PSB Police Hallway

Patch & Painting Admin In House Counsel's office

Geographic Information System Updates

**FEBRUARY 2023 SEWER CALLS, AREA CLEANING,  
GREASE TRAP INSPECTIONS, and CONSTRUCTION  
HAVE BEEN ADDED**



**INDUSTRIAL--LAB SERVICES MONTHLY REPORT**  
**February 2023**

I. Industrial Services – Pretreatment Program

A. Automatic 24-Hour Composite Sampling:

1. Sun Chemical - 2 days
2. IKO – 2 days
3. Sherwin Williams – 3 days
4. Greif Brothers – 3 days
5. Ardex – 3 days
6. JR Short – 1 day
7. Crown Beverage – 1 day

B. Monthly random grab samples due to inconsistent compliance with pretreatment and/or City Ordinance limits at:

None for February 2023

C. Miscellaneous

1. Lab management prepared and forwarded the laboratory billing invoice for testing both to KRMA and to the Comptroller's Office.
2. Lab management performed random industrial spot checks throughout the month.
3. Lab management forwarded monthly wastewater reporting for Armstrong Cooling Water to the respective Armstrong personnel, Stelle wastewater reporting to the respective community of Stelle personnel, CHS (Central High School) wastewater reporting to the respective CHS operations personnel, Clifton wastewater reporting to the respective Clifton operations personnel, and Van Drunen wastewater reporting to the respective Van Drunen personnel.
4. Lab management received and reviewed the monthly continued compliance report from Special Waste Disposal for February 2023 (due by end of March). Submission of the monthly report is a permit requirement for SWD.
5. Lab management has kept in regular contact with CSL Behring as they have developed a compliance plan/schedule for both pH adjustment and ammonia treatment. Phase one (permanent pH treatment) commenced on Monday, October 11, 2021. CSL Behring has achieved a more consistent pH as a result of phase one. Phase 2 is essentially complete and has started testing with seed received from KRMA. It is expected to take a few months to see the full results.
6. February 2023 (and since late 2018) has continued to see Kensing sending mostly untreated wastewater to the KRMA plant as a result of their complete shutdown of their activated sludge treatment system. Dosing of an odor control agent with assistance from an environmental contractor has commenced in March 2020 and is ongoing. Lab management continues to forward communication from Operations management on H<sub>2</sub>S concentrations within the lift station/sewer infrastructure to Kensing as part of their ongoing data collection. There were meetings over the increasing H<sub>2</sub>S concentrations in August 2022 and the H<sub>2</sub>S concentration has begun to come down to an acceptable level.

7. The Dow (Rohm Haas) Remediation site (located on the south end of Kensing property) continues to be shut down through February 2023 and as such there are no pretreatment requirements. In continuing their rebound study, Dow is pursuing a “No Further Action” (NFA) status with Illinois EPA. As such, no further discharge is planned under this wastewater permit which has not been renewed. Communication has been received by Dow’s environmental contractor and NFA has not been granted yet. For this remediation site, Dow is still working through the reporting process and discussion with IL EPA for the NFA. The NFA status is expected to be done no earlier than spring 2023.
8. Partnering with Operations Management, the Lab Group has successfully begun the process of sampling/testing for the City’s MS4 (Municipal Separate Storm Sewer System) NPDES permit. There are eight outfalls within or just outside City borders that will be sampled quarterly for a range of parameters including solids, pH, mercury, and oil/grease (total of 11 different analyses). The October MS4 sampling was successfully completed. The next round of testing will begin in March of 2023.
9. The laboratory has begun testing four sample locations for KRMA (upstream and downstream Kankakee River along with Station Street Bridge and Warner Bridge) for total phosphorus starting August and continuing into October 2021. This testing is being performed to assist KRMA with their current NPDES permit with a special condition for a Nutrient Assessment Reduction Plan (NARP). This testing has been concluded for 2022 and will resume in May 2023 at a frequency of once a week.

## II. Industrial Monitoring Program (User Charge)

A. For the month of February 2023, the approximate number of samples collected:

200	Scheduled user-charge grab samples
261	Industrial spot checks
10	Oil & Grease samples
<u>0</u>	Continued pretreatment monitoring – grab samples
471	<b>Total for the month (20 days)</b>

B. Wastewater Violation Discharge Notice issued for:

Millipore – Chapter 34 Section 202.1.2.2 – General Discharge Prohibitions

C. User Charge Billing Reports

1. The monthly user charge/pretreatment billing reports were prepared and submitted to the Comptroller’s Office for final processing.

2. Flow summaries for the “**Big Two**” Industries for 2023:

2023	Kensing	CSL Behring
	Total Flow	Total Flow
	MG	MG
Month		
Jan-2022	17.98017	34.1981
Feb-2022	17.32561	33.1247
Mar-2022		
Apr-2022		
May-2022		
Jun-2022		
Jul-2022		
Aug-2022		
Sep-2022		
Oct-2022		
Nov-2022		
Dec-2022		
TOTAL	35.30578	67.3228
Average	17.6529	33.6614

3. Monthly industrial flow/surcharge/pretreatment billing summaries for 2023:

INDUSTRIAL MONTHLY CHARGES			
2023			
	KENSING	CSL/NORTH	ROHM HAAS/DOW
<b>JANUARY</b>			
Flow Charges	\$214,503	\$407,984	\$17,976
Surcharge/Pretreatment	\$17,935	\$0	\$13,742
<b>FEBRUARY</b>			
Flow Charges	\$206,695	\$395,178	\$15,488
Surcharge/Pretreatment	\$21,559	\$0	\$12,469
<b>MARCH</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>APRIL</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>MAY</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>JUNE</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>JULY</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>AUGUST</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>SEPTEMBER</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>OCTOBER</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>NOVEMBER</b>			
Flow Charges			
Surcharge/Pretreatment			
<b>DECEMBER</b>			
Flow Charges			
Surcharge/Pretreatment			

### III. Analytical Services

- A. Lab is running normally with some employee absence.

ICP Section samples from February 1, 2023 to February 28, 2023.

Cyanide samples – 31 samples

Industrial samples – 16 samples / 106 metals

Hauler samples – 40 samples / 280 metals

Mercury samples – 57 samples

### IV. Administrative Services – Administrative Specialist

- A. Covid 19 Precautions

- Daily cleaning and disinfecting of office equipment, office area, and lab area when cases arise

- B. Continued to archive 2021-2022 industrial files – updated files for new fiscal year

- C. Prepared monthly report for Utility packet

- D. Met with Laboratory Services Operations Manager to go over daily agenda

- E. Weekly scanning and entering Laboratory Accounts Payables and forwarded to Comptroller's Office

- F. Liaison between Laboratory Services Operations Manager, industries, and KRMA Assistant Superintendent

- G. Continuation of updating the Industrial Compliance Letters with edits regarding personnel and address change

- H. Provide customer service to phone customers – no walk-ins allowed at this time

- I. Records daily and tallies monthly laboratory user charge data for each industrial user

- J. Administers the UPS shipping process; labeling, documentation for the KESU Lab Department and Technical Services Department.

- K. Prepares the monthly UPS bill for submittal to Laboratory Services Operations Manager and Comptroller's Office

- L. Entered monthly analytical metal results for hauled-in and industries into HACH program

- M. With assistance of Laboratory Services Operations Manager, continuation of archiving, organizing, and maintaining industrial pretreatment files

Submitted by:

Ryan P. McGinnis, Laboratory Services Operations Manager, Kankakee Environmental Services



## Plan Holders



Project: City of Kankakee  
Sanitary Sewer Cured-In-Place Pipelining – Lower Riverview  
Section: Project No. 22-R0357.03  
Bid Opening Date: 3/16/2023  
Time: 1:00 PM

Bidders	Bid Bond/Check	Amount of Bid (Base Bid)	Amount of Bid (Alternate Bid)
Insituform Technologies	✓ 10%	\$629,071.50	\$679,479.50
Hoerr Construction	✓ 10%	\$599,200.00	\$640,660.00
National Power Rodding Corp.	✓ 10%	\$618,649.40	\$703,502.30
Visu-Sewer of Illinois, LLC	✓ 10%	\$699,475.00	\$751,415.00

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## MASTER SERVICES AGREEMENT TASK ORDER

Attached to and forming part of the MASTER AGREEMENT

BETWEEN:

CITY OF KANKAKEE

(hereinafter called the "CLIENT")

- and -

STANTEC CONSULTING SERVICES INC.

(hereinafter called "STANTEC")

EFFECTIVE: February 16, 2023

This TASK ORDER is issued under the **MASTER SERVICES AGREEMENT** (dated August 15, 2014) between STANTEC CONSULTING SERVICES INC. ("STANTEC") and CITY OF KANKAKEE ("CLIENT") for Services to be provided by STANTEC on the CITY OF KANKAKEE FERC Hydro Dam Relicensing project ("Project"), as more fully described below. This Task Order is incorporated into and part of the Master Services Agreement.

The CLIENT's representative shall be: Zachary Newton, CITY OF KANKAKEE Sewer Services Operations Manager.

**SERVICES:**

STANTEC shall perform the following SERVICES:

2023 Continuation of FERC HydroPower Relicensing Services.

Additional information is included on the attached Scope of Work.

(hereinafter called the "SERVICES")

**CONTRACT TIME:**

Commencement Date: 2/16/2023

Estimated Completion Date: 12/31/2028

**CONTRACT PRICE:**

Subject to the terms below, CLIENT will compensate STANTEC as follows:

See attached

City of Kankakee, Kankakee Hydro Project (FERC No. P-8632)

Scope of Work

2023 Continuation of FERC HydroPower Relicensing Services

Project specific charges, such as subconsultants; travel, accommodations and meals; project-specific pricing of deliverables; consumables; usage charges for specialized field equipment and company-owned, leased or rented project vehicles; and other external service charges; specialized computer software costs; and other significant project-specific expenses will be Invoiced in addition to labor fees

Project specific subconsultant, contractor, lab and other similar third party charges will be charged as Invoked to STANTEC with a ten percent (10%) markup.

Unless otherwise noted, the fees in this agreement do not Include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all Invoices as required. Where the SERVICES or services conditions change, STANTEC shall submit to the CLIENT in a timely manner, documentation of the revisions to this Task Order adjusting the Contract Services Time and Price as required. Unless otherwise specified, charges for SERVICES are based on the federal rate billing rate table (per proposal). The rate table is subject to escalation from time to time.



# MASTER SERVICES AGREEMENT - TASK ORDER

Page 2

**ADDITIONAL  
CONDITIONS:**

The following additional conditions shall be read in conjunction with and constitute part of this Task Order:

*No additional conditions.*

**ADDITIONAL  
ATTACHMENTS:**

The following additional attachments shall be read in conjunction with and constitute part of this Task Order:

*City of Kankakee, Kankakee Hydro Project (FERC No. P-8632), Scope of Work*

*2023 Continuation of FERC HydroPower Relicensing Services*

**INSURANCE  
REQUIREMENTS:**

Before any services are provided under this agreement, STANTEC shall procure, and maintain in effect during the term of this agreement, insurance coverage in amounts and on terms not less than set forth below.

**General Liability:** Commercial general liability insurance for personal and bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence and not less than \$2,000,000 in the aggregate.

**Automobile Liability:** Automobile liability insurance for bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence.

**Professional Liability:** Professional liability insurance for damages incurred by reason of any negligent act, error or omission committed or alleged to have been committed by STANTEC in the amount of \$1,000,000 per claim and in the aggregate.

**Workers' Compensation:** As prescribed by applicable law.

**Certificates:** Upon request, STANTEC shall provide certificates of insurance evidencing coverage required above. Each certificate shall provide that the coverage therein afforded shall not be cancelled except with thirty (30) days prior written notice to the CLIENT.

**CITY OF KANKAKEE**

**STANTEC CONSULTING SERVICES INC.**

\_\_\_\_\_  
Print Name and Title

Per: \_\_\_\_\_

Richard J. Binder, Principal  
\_\_\_\_\_

Print Name and Title



Per: \_\_\_\_\_

## CITY OF KANKAKEE, KANKAKEE HYDROELECTRIC PROJECT (FERC NO. P-8632)

### SCOPE OF WORK

#### 2023 CONTINUATION OF FERC HYDROPOWER RELICENSING SERVICES

As a follow-on to Kankakee Hydroelectric Project (Project no. P-8632) Federal Energy Regulatory Commission (FERC) Relicensing Services provided in 2022 and early 2023, Stantec proposes the following scope of work for the remainder of 2023 in order to meet FERC requirements.

##### **TASK 1: JOINT MEETINGS AND SITE VISIT**

Stantec will continue to assist the City of Kankakee (City) to prepare for the FERC-required Joint Resource Agency-Public Meetings and Site Visit. Stantec will contact relicensing stakeholders and request they attend the meetings and site visit. Stantec will complete the preparation of a PowerPoint Presentation and script for the Meetings. Stantec will attend and assist the City to summarize the Meetings and Site Visit.

##### ***Task 1 Deliverables***

Draft and final Meetings PowerPoint presentation and script (via email or FTP site)

Draft and final Meetings and Site Visit summary reports (via email or FTP site)

##### **TASK 2: STUDY PLANNING**

Stantec will consult with the City and relicensing stakeholders, as necessary, and prepare study plans in accordance with the Pre-Application Document (PAD) filed with FERC on January 27, 2023.

Stantec assumes that no study planning efforts will be undertaken in 2023 for geology and soils; water resources (quantity or quality); fish, mussels, and other aquatic resources; wildlife and botanical resources; wetlands, riparian and littoral habitat; rare, threatened, and endangered species; land management; and tribal resources.

Stantec assumes that recreation study planning efforts in 2023 will focus solely on facility inventory, condition assessment, and demand/need assessment. Stantec also assumes that no recreation user counts or attitudinal survey planning will be performed in 2023.

Stantec assumes that 2023 cultural resource (including historical and archaeological) study planning efforts will focus solely on a Phase 1 (literature review and brief site reconnaissance) survey within the FERC Project boundary. No earth disturbance, resource mitigation, or resource recovery study planning will be performed in 2023.

Stantec assumes that 2023 socioeconomic study planning will focus solely on an initial assessment of Environmental Justice (EJ) communities. No EJ field survey planning will take place in 2023.

Any required study planning effort in excess of that described herein will require additional time and budget.

### ***Task 2 Deliverables***

Summary of Study Plan Consultation with Relicensing Stakeholders (via email)

Draft and final Study Plans for Recreational Resources; Historical, Archaeological, and Cultural Resources; and Socioeconomic Resources (via email or FTP site)

### **TASK 3: STUDY IMPLEMENTATION AND REPORTING**

Stantec will implement studies and prepare reports summarizing results of studies in accordance with the PAD filed with FERC on January 27, 2023, and study plans prepared in Task 2.

Stantec assumes that no study implementation or reporting will be undertaken in 2023 for geology and soils; water resources (quantity or quality); fish, mussels, and other aquatic resources; wildlife and botanical resources; wetlands, riparian and littoral habitat; rare, threatened, and endangered species; land management; and tribal resources.

Stantec assumes that recreation study implementation and reports efforts in 2023 will focus solely on facility inventory, condition assessment, and demand/need assessment. Stantec also assumes that no recreation user counts or attitudinal surveys will be conducted in 2023.

Stantec assumes that 2023 cultural resource (including historical and archaeological) study implementation and reporting efforts will focus solely on a Phase 1 (literature review and brief site reconnaissance) survey within the FERC Project boundary. No earth disturbance, resource mitigation, or resource recovery will be performed in 2023.

Stantec assumes that 2023 socioeconomic study implementation and reporting will focus solely on an initial assessment of EJ communities. As noted in Task 2, no EJ field surveys will be performed in 2023.

### ***Task 3 Deliverables***

Draft and final Study Reports for Recreational Resources; Historical, Archaeological, and Cultural Resources; and Socioeconomic Resources (via email or FTP site)

Any required study implementation and reporting effort in excess of that described herein will require additional time and budget.

## **KEY STAFF**

Key Stantec staff members who are anticipated to perform the work include the following:

1. Hiedi Waller, Project Manager and Socioeconomics Task Leader
2. Kirby Gilbert, FERC Relicensing National Practice Leader
3. Steven Bedross, FERC Relicensing Task Leader

The above team will be supplemented by additional staff members as needed to complete the tasks described herein.

## **SCHEDULE**

Table 1 presents the proposed schedule to complete the tasks described above.

## **HOURS AND COSTS**

Table 2 summarizes the estimated labor hours and associated cost assumed required to complete the tasks described above. While the tasks identified can be predicted with some certainty based on past experience, the actual level of effort needed to complete each task can vary, and therefore the budget should not be viewed as a firm, fixed quantity. Stantec proposes to complete this work under the terms and conditions included in the master services agreement between the City and Stantec effective August 15, 2014. **Note this only includes the level of effort required for the remainder of 2023; a separate proposal will be prepared to cover additional services required beyond 2023. Also, as noted above, any required study planning, implementation, and reporting effort in excess of that described herein will require additional time and budget.**

The hours noted in Table 2 include Project Management and Coordination. The costs noted in Table 2 include Directs (travel, equipment, *etc.*).

Site visits will be conducted in accordance with Stantec's Health, Safety, Security, and Environment requirements as well as additional requirements noted by the City. Stantec will provide its staff with the following personal protective equipment (PPE) for the site visits: hard hat, steel-toed boots, safety vest, safety glasses, and safety gloves. Other specialized PPE required for the site visits will be provided by the City.

**Table 1. Proposed Deliverable/Activity Schedule**

<b>Task</b>	<b>Deliverable/Activity</b>	<b>Due Date*</b>
1	Draft Meetings Powerpoint Presentation and Script	April 21, 2023
	Final Meetings Powerpoint Presentation and Script	April 28, 2023
	Draft Meetings and Site Visit Summary Report	May 12, 2023
	Final Meetings and Site Visit Summary Report	May 26, 2023
2	Summary of Study Plan Consultation with Relicensing Stakeholders	July 21, 2023
	Draft Study Plan for Recreational Resources	July 28, 2023
	Draft Study Plan for Historical, Archaeological, and Cultural Resources	July 28, 2023
	Draft Study Plan for Socioeconomic Resources	July 28, 2023
	Final Study Plan for Recreational Resources	August 28, 2023
	Final Study Plan for Historical, Archaeological, and Cultural Resources	August 28, 2023
	Final Study Plan for Socioeconomic Resources	August 28, 2023
3	Draft Study Report for Recreational Resources	November 10, 2023
	Draft Study Report for Historical, Archaeological, and Cultural Resources	November 10, 2023
	Draft Study Report for Socioeconomic Resources	November 10, 2023
	Final Study Report for Recreational Resources	December 22, 2023
	Final Study Report for Historical, Archaeological, and Cultural Resources	December 22, 2023
	Final Study Report for Socioeconomic Resources	December 22, 2023

\* All dates are preliminary and assume that FERC approves City's Request to Use the Traditional Licensing Process on or before March 27, 2023, and that Joint Meetings and Site Visit take place on May 3, 2023.

**Table 2. Estimated Labor Hours and Costs**

<b>Task</b>	<b>Estimated Labor Hours</b>	<b>Estimated Cost</b>
1	116	\$24,000
2	72	\$15,000
3	296	\$60,000
<b>TOTAL</b>	<b>484</b>	<b>\$99,000</b>